



Code of Conduct (as of July 2021)

(Please keep this for your records)

1. Cast & crew members shall attend *all* rehearsals they are required for. Those who need to miss a rehearsal for any reason shall inform the director or assistant director ahead of said rehearsal.
2. Cast & crew members shall arrive at rehearsal *on time*.
3. Cast & crew members with problematic absences and/or tardiness may be recast or replaced at the discretion of the director.
4. Males are not allowed in the ladies' dressing room, and females are not allowed in the men's dressing room.
5. Individual costumes & props should only be handled by the stage manager, stage crew, costume/prop mistress, and cast member to whom it is assigned. ***If it is not your costume or prop, do not touch it unless you are assigned to do so.***
6. Cast & crew members shall maintain proper hygiene for rehearsals & performances. This includes wearing clean clothing, bathing regularly, and using deodorant. No strong perfumes or body sprays.
7. Lights, speakers, microphones, cords, and other performance tech appliances are the responsibility of the tech crew. ***Do not play with, touch, or otherwise adjust these items unless you are assigned to do so.***

(continued on back)

8. All cast & crew members are expected to conduct themselves in a courteous and professional manner. Unwanted advances, verbal attacks, hostilities, problematic adult language/conversations around minors, or any other disrespectful behavior will **not** be tolerated under any circumstances. Those engaging in such behavior will be addressed by the director of the production, and if necessary, the Board of Directors. Such behavior may be considered grounds for removal from a production and/or a ban from participating in future productions. This is to ensure a friendly, community environment. Those experiencing such behavior from someone else should report it to the director as soon as possible.
9. All cast & crew members are expected to respect rehearsal & performance venues. Everyone shall be responsible for cleaning up after themselves and shall respect the venue's building structure & property.
10. While The Stage Company is not liable for lost/stolen/damaged personal belongings, all cast & crew members shall respect the personal property of others. Stealing, vandalizing, or otherwise destroying someone's personal property is grounds for removal from the production should the person responsible be discovered.



Release Waiver (as of July 2021)

Please submit this form to the director or assistant director.

As a member of the cast and/or crew I authorize ***The Stage Company*** to use my image in photographs or likeness without compensation for marketing promotion and advertising purposes as it may see fit. Any persons participating (without pay) in a production is considered a member of the ***Company*** in good standing for a period of one year from the date of participation.

I understand any actions/communications considered offensive, demeaning, or of a sexually offensive nature towards the Board of Directors, the Company, fellow cast or crew, or patrons will be considered means for dismissal from the current production and possible banning from future productions with the ***Company***. I understand that the Director and members of the Board of Directors will meet with me confidentially to address and resolve issues before the final decision is made.

I understand that ***The Stage Company*** is not responsible for lost or stolen items that are left at the theatre or any rehearsal space utilized by the ***Company***.

I understand that ***The Stage Company*** is not responsible and will not be held liable for any injuries incurred while involved with any production (i.e.: auditions, rehearsals, construction set up/tear down, performances) or events hosted or attended by the ***Company***.

I have received a copy of the current ***Code of Conduct (July 2021)*** and have read it in its entirety. I understand the additional rules and expectations established in the ***Code of Conduct (July 2021)***, and agree to abide by them.

Signature: _____ **Date:** _____

Printed name: _____

Parent Signature (if under 18): _____

Address: _____

Production: _____

